Create Change Commissions Guidelines and FAQ

OVERVIEW AND GUIDELINES

The Create Change Commissions program is designed to resource and invest in the artists with whom we work. With few funding outlets in the field for this kind of art making, The LP is committed to creating a rich eco-system for art practitioners to learn, build and grow. Up to five artists projects are selected and artists will be given an honorarium, production budget, and other resources to present an existing or new community-based, socially-engaged and relevant project in one of New York’s five boroughs. This opportunity is exclusively available to alumni from the Create Change Fellowship program.

Artist and Community Council members will consider the same criteria used for residency projects to select Create Change Commission artists. Selected artists will be expected to begin their projects in May. They may begin sooner if needed.

APPLICANTS SHOULD:

• have successfully completed the Create Change Fellowship program.

• be looking to develop and mount a community-based socially-engaged project in at least one of New York’s five boroughs.

• be interested in developing a project within a community that they are accountable to. In this case, community is defined not specifically as a neighborhood but a group of
people sharing commonalities. It is fine if the applicant considers the proposed community a neighborhood. The definition has been provided only to create space for applicants to work with specific groups of people within a neighborhood (e.g. Senegalese parents living in West Harlem as opposed to all of West Harlem).

• propose projects that will happen in a widely trafficked public spaces similar to a laundromat if not that venue.

• be prepared to schedule a series of public engagements as a part of the proposed project.

• be able to develop and present the project from May - Dec of this year.

• be able to contribute at least two blog posts about their project to The LP’s blog.

SELECTED ARTISTS SHOULD EXPECT TO ATTEND THE FOLLOWING:

• A pre-season planning meeting

• A one-day orientation

• Two potluck dinners

• Monthly check-in meetings with The LP’s program staff and consultants throughout the course of the commission in addition to a mid-season check-in meeting with Create Change Commission Artists and Residents

• Neighborhood Community Board and Partners meetings (as needed)

• The LP’s Annual Public Art Potluck

• Graduation & Exit Evaluation
• Field Day if the project takes place in one of The LP’s anchor neighborhoods (artists will only need to have an open studio)

Frequently Asked Questions

**CAN I PROPOSE A PROJECT THAT IS NOT LOCATED IN A LAUNDROMAT AND ALSO NOT LOCATED IN MY NEIGHBORHOOD?**

Yes and yes. Your proposed project can take place in any space that is similar to a laundromat—libraries, parks, community centers, and any other space that is easily accessible to the public and operates as a hub in the proposed community qualify. Your project also doesn't need to take place in your own neighborhood, but should take place in a neighborhood that you have a relationship with and are accountable to. You will have space to explain your relationship to the proposed neighborhood in your application.

**CAN I CONTINUE THIS PROJECT INTO NEXT YEAR?**

While you are free to continue this project well into the future, final reporting and related expense reimbursement requests must be made by December of this year.

**HOW FREQUENT DO I NEED TO ENGAGE THE COMMUNITY WHERE MY PROJECT TAKES PLACE?**

The answer to this question is variable and contingent on your project goals. Feel free to consult The LP’s program staff if you have further questions.
WHAT IF I PROPOSE A PROJECT THAT NEEDS PERMITS?

The LP won’t be able to shepherd the permit application process but will be able to support you by providing the necessary organizational materials needed to apply for your permit(s). Prior to submitting your application, please be in touch with Program staff about the permits you foresee needing to obtain. The LP will certainly support projects that both do and do not require permits.

Can I seek other funding to support this project? Absolutely, though it is not a requirement.

WHAT EVENTS AND ACTIVITIES AT THE LP WILL I BE REQUIRED TO ATTEND AND PARTICIPATE IN?

Accepted artists will be required to attend:
• A pre-season planning meeting

• A one-day orientation

• Two potluck dinners

• Monthly in-person check-in meetings with The LP’s program staff and consultants throughout the course of the commission in addition to a mid-season check-in meeting with Create Change Commission Artists and Residents Neighborhood Community Board meetings (as needed)

• The LP’s Annual Public Art Potluck

• Graduation & Exit Evaluation

• Field Day if the project takes place in one of The LP’s anchor neighborhoods (artists will only need to have an open studio)
WHAT OTHER SUPPORT WILL THE LP PROVIDE ME DURING MY PROJECT?

In addition to an honorarium of $5000 and $1500 production budget. The LP's staff and consultants will also serve as sounding boards throughout the course of the commission. Additionally, artists will also be able to attend the Dr. Hours portion of the Create Change Salon potluck series in order to receive feedback from visiting arts professionals and artists.

DOES MY PROJECT NEED TO TAKE PLACE IN MORE THAN ONE LOCATION?

No, not at all. Since artists in this program will have more time to develop and present their projects, The LP realizes that they may want to work with multiple venues. This is not at all a requirement nor does it make an application stronger to do so.