The Laundromat Project seeks a Community Arts Engagement Fellow!

Application Deadline: **February 12th**

The Laundromat Project (The LP) is seeking a creative, driven, and organized individual for a part-time and year-long Community Arts Engagement (CAE) Fellowship. In its first year, this newly imagined Fellowship will provide an opportunity for a cultural worker, community leader, artist, or creative to deepen and expand their relationship building efforts, co-design virtual programming, and build upon community engaged research along with the Programs team. The CAE Fellow will also have access to professional development opportunities to connect with leaders from the field.

This position will be a combination of remote work with potential site visits to the neighborhood and office. Applicants must live in NYC. The ideal candidate is a resident of and/or native to the Bedford-Stuyvesant neighborhood, or Central Brooklyn. The candidate is eager to develop or build a professional focus around community-based social practice, community engagement, public programming, arts administration, and non-profit work.

About The Laundromat Project
Locally relevant and nationally recognized, The LP advances artists and neighbors as change agents in their own communities. We make art and culture in community while fostering leadership among our neighbors through our celebrated Create Change Residency and Fellowship programs and our creative community hub, Bed-Stuy, Brooklyn.

Since 2005, we have directly invested nearly $1,000,000+ in over 165+ multiracial, multigenerational, and multidisciplinary artists, 80 innovative public art projects, and a creative community hub in Bed-Stuy, while engaging over 44,000 New Yorkers. This is an especially exciting time to join our team as we implement a new strategic plan focused on knowledge building, accountable collaboration, and catalyzing networks for greater impact.

The LP values and centers the voices, cultures, imagination, knowledge, and leadership of people of color in all of our work and operations. To learn more about The LP, please visit: [laundromatproject.org](http://laundromatproject.org)

Community Arts Engagement Fellow—Year-long, Part-time
The Fellow will work alongside LP staff, particularly the Community Engagement team, to deepen and expand the organization’s relationship building efforts in Bed-Stuy/Central Brooklyn.

**1476 Fulton Street**
Brooklyn, NY 11216
P: (718) 574 – 0798
[www.laundromatproject.org](http://www.laundromatproject.org)
by developing and strengthening peer networks with local organizations and community leaders, identifying opportunities and strategies to connect with long time/generational Bed-Stuy residents, assisting with launching the emergent community engagement programs, supporting virtual programming, and general administrative operations.

In addition, the CAE Fellow will have the opportunity to help shape this inaugural fellowship based on their own skills and interests, and we encourage prospective candidates to mention any ideas, unique interests, or ongoing community involvement in their application. Potential areas of focus include research, development and implementation of digital and public programs, public art making, and community relationship building strategies.

Proactive and passionate individuals will get hands-on experience in a non-profit organization dedicated to advancing the intersection of art, community, and social justice

**Location**
This position will be a combination of remote work with potential site visits to the neighborhood and office.

**Lead Responsibilities:**
- Contribute to organizational efforts around community asset mapping and research
- Support with organizing and piloting a portion of community arts engagement programs and community outreach
- Support relationship building with community leaders, organizations, and networks that expand community engagement and programmatic efforts
- Apply creativity and innovation in the development of unique LP program ideas that engage identified groups
- Compile and keep up to date contact information for community members

**Support Responsibilities:**
- Support commissioned arts for the new community micro-grant program
- General engagement and stewardship efforts in neighborhood relationship building
- Planning of virtual public programs
- Attend regular community meetings
- Support with program evaluation
- Support the Programs team and other LP staff as needed

**Requirements:**
- An understanding of The LP’s mission and values
- Demonstrable history/personal investment and strong ties to Central Brooklyn and/or Bed-Stuy community
- 1 - 2 years of experience
- Willingness to learn and deepen skills around community arts education, public programming, event coordination, and operations
- Self-starter with ability to work in a team-driven environment.
- Proactive ability to juggle multiple tasks, manage priorities and time well, and collaborate with others on projects
- Positive and professional demeanor and a flexible, can-do attitude
● Curiosity and a sense of humor and fun
● Candidate must also be reliable and punctual

Preferred:
● Awareness/understanding of community organizations, cultural institutions, community-oriented small businesses and/or local artists in Bed-Stuy
● Interest in art and art-making
● Proficiency in Google Workspace, Slack, Zoom, Canva, Microsoft Office suite, Asana, Salesforce, are a plus
● Bilingual/Multilingual, Spanish, French, is a plus!

Salary and benefits:
$20/hour x 24 hours a week

This year-long, part-time fellowship comes with vacation time, a modest utilities stipend, along with intentional professional development opportunities. Ideally we would like someone to work three days a week for one year but can be flexible with hour allocation. Exact schedule to be confirmed in consultation with applicant and organization.

Timeline:
Start date: March 1st
Anticipated length of fellowship: 1 year

To Apply:
Please send a resume and responses to the application questions below as a single pdf to jobs@laundromatproject.org by February 12th

We cannot respond to all inquiries—only candidates for consideration will be contacted. We will not accept reference letters or phone calls. The Laundromat Project is an equal opportunity employer. People of color, women, immigrants, LGBTQIA+ individuals, and others who may contribute to a rich diversity of perspectives and ideas are especially welcome and encouraged to apply.

APPLICATION QUESTIONS:
In lieu of a cover letter, please respond to the following application questions. Please keep each response to a maximum word count of 250-300.

1. Share what interests you most about this fellowship.
2. Describe your connection to Central Brooklyn and/or Bed-Stuy.
3. Describe a recent experience or project that you have been or are involved in that has had an impact on your community.